

### Step 1: Create or Know your PlayHQ Login

- Go to <https://www.playhq.com/signup> to create an account.
- If you are a parent/guardian, please use your own details and you can register dependents under this account when completing a registration form.
- If you are a club administrator and have an admin login with a club email address, please create a new account with a personal email address.
- Remember you may already have a PlayHQ account from other sports and can use this to login. If you have forgotten your password you can reset this here.
- You will need to verify your email address. Please ensure you can access this.

### Step 2: Create or Know your CricketID

- Go to <https://id.cricket.com.au/login> to create an account or check your login.
- This is not your MyCricket ID profile number.
- Click 'sign up' at the bottom of the page to create an account.
- You can reset your password if you do not remember.
- You may already have a CricketID. This is used to login to the MyCricket App or to [cricket.com.au](http://cricket.com.au). Check 'More' in the MyCricket App to see if you have a Cricket ID.
- If you are a parent/guardian, please use your own details and you can register dependents under this account.
- You will need to verify your email address. Please ensure you can access this.

### Step 3: Find your Clubs Registration Form

- This can be found on <https://play.cricket.com.au>.
- Alternatively a direct link may be provided by your Club.

### Step 4: Complete the Registration Form

- Read the Important Information on the form before commencing registration.
- Click 'Get Started'.
- Login using the PlayHQ account you created in Step 1.
- After you click 'Get Started' you will be asked if you are registering yourself or a dependent. You can enter their details here and they will be added to your profile.
- The final step before payment will be linking your cricket ID. Have your login details handy to ensure you don't need to exit and restart the form.
- Make payment and complete your registration.

### Step 5: Claim your MyCricket profile on the MyCricket App

- The final stage of the linking process is to link your MyCricket Profile to your CricketID.
- You may have already completed this in the MyCricket App previously.
- This is optional and not required to complete your PlayHQ registration.
- Watch the video here on how to complete this step in the MyCricket App.
- Ensure you are logged into the MyCricket App with the same Cricket ID email you linked during the registration process.

### Step 6: Login to your PlayHQ profile

- Head to <http://www.playhq.com/account/profile>
- You can now login to your PlayHQ Profile to update your details, view your registrations and manage dependents.
- If you wish for your profile to be hidden from public view, you can update this here.
- If you need to reset your password you can do so here.